

CONVEYANCING FACT SHEET 1 EXECUTION OF DEEDS

When we ask you to sign a deed, usually a Transfer which is form produced by the Land Registry "TR1", please follow the procedure set out below:

- a. Sign your usual signature next to where your name is printed. We will usually have marked the relevant place with pencilled crosses and your initials. You can sign over these pencilled marks and we will rub them out afterwards.
- b. Your signature must be witnessed by an independent person over the age of 18 years (not a member of your family) who should add his or her signature, name and address where also indicated. That person must watch you sign and then sign their name and other details immediately. The person need not know details of the deed that is being signed.
- c. DO NOT date the document unless we have specifically asked you to do so (this is highly unusual).
- d. Please ensure that the document does not become damaged and please try to return it to us without it being folded or marked in any way.

Sproull Solicitors LLP
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